



PROJECT ARCHITECT/DESIGNER

Location: Eugene, Oregon

Job Type: Full-Time (Optional Flexible Hours) with Benefits

TBG Architects + Planners is a reputable studio-sized architecture and planning firm located in downtown Eugene, Oregon. Established in 1949, TBG has a rich history of a service-centered practice with established relationships. We have a diverse portfolio including project types such as medical, commercial, institutional, religious, adaptive reuse and urban design. Our devoted and talented team works in an open and collaborative studio setting in which all members are valued and encouraged to achieve their greatest personal and collective potential. TBG has three deeply ingrained core values that guide our firm's culture, business strategies and team's actions.

Team

We are dedicated to creating inclusive partnerships to achieve common goals with better outcomes.

We value and recognize each contribution.

We take ownership and commit to finding solutions.

Balance

We work hard in a healthy work environment and then go home.

We commit to serving our clients, communities, and planet.

We make decisions that will last longer than we will.

Goodness

We make honesty and transparency the foundation of our actions.

We engage everyone with humility and respect.

We embrace change, learning and growth as individuals and a team.

TBG is seeking a talented and value-aligned Project Architect or Designer to join our team. We are looking for an architect or designer who is committed to high performance team-oriented results and client service excellence, and demonstrates a strong work ethic and positive growth mentality. The Project Architect/Designer will perform all aspects of architectural assignments with supervision. The Project Architect/Designer will collaborate with supervisors, staff, consultants, team partners and clients to help ensure that projects are executed true to TBG's core values, and completed on schedule, within budget and consistent with the client's design aspirations. Accompanying the core values, we are looking for the following qualities – humility, discipline, passion and optimism, accountability for self, and dedication to reaching your full potential. Telecommuting is an option provided available for in-person meetings as needed.

Essential Duties and Responsibilities

Overall:

- Embrace and model TBG core values!
- Follow TBG's procedures and systems
- Grow and contribute to TBG team's success

Projects:

- Collaborate with project team, including outside consultants, in various aspects of design
- Perform architectural assignments (including design, technical, analytical and visualization tasks)
- Assist in developing and implementing work plans for all phases of design
- Lead small to mid-sized projects, or efforts within larger complex projects
- Write reports and prepare schematic design, design development and construction document drawings
- Support the resolution of design solutions during the construction documents and construction contract administration phases

- Perform and document systems and material research and analyses
- Assist design team and specifications writer with systems and material selection and specifications writing
- Attend site visits and client meetings, and deliver design progress reviews
- Effectively assist in meeting project budgets and schedules
- Ensure projects meet TBG standards for design, CADD, construction contract administration, graphics, etc.

Minimum Required Qualifications

- Minimum of 3 years of previous professional experience in the field of Architecture with progressive responsibilities
- Bachelor's or Master's Degree in Architecture
- Familiarity executing projects through all phases of design (preliminary design, schematic design, design development and construction documentation) and construction contract administration
- Proven ability to efficiently and effectively meet deadlines
- Proficiency in MS Office, including Word, Excel and Outlook
- Proficiency in AutoCAD
- Proficiency in Revit

Preferred Qualifications

- Minimum of 5 years of previous professional experience in the field of Architecture with progressive responsibilities
- Proficiency in executing projects through all phases of design (preliminary design, schematic design, design development and construction documentation) and construction contract administration
- LEED Accredited Professional
- Proficiency in Adobe Creative Cloud (InDesign, Photoshop, Illustrator)

Professional Competencies

- Effective written and verbal communication skills – clear and accountable communication with clients, colleagues, consultants, contractors, jurisdictions and other team partners
- Knowledge of sustainability tools and systems (such as LEED, Living Building Challenge, Passive House, etc.)
- Knowledge of building materials, components and systems
- Willingness to grow and contribute to TBG team

Please send a letter of interest, resume and work samples or a link to your online portfolio by e-mail to Kristen Taylor at ktaylor@tbg-arch.com. TBG's website is currently under construction and not updated, so please contact Kristen to receive additional information on the firm.